



**Delaware Workforce Development Board
Special Executive Committee Meeting
Delaware Department of Labor, Blue Room
July 11, 2018
9:00 am-10:30 am
Minutes**

Attendees: Hon. Cerron Cade; John Chrzanowski; Barry Crozier; Ray Fitzgerald; Andrea Guest; Luke Rhine

Staff: Wanda Holifield; Stacey Laing; Jocelyn Langrehr; Robin McKinney-Newman; William Potter; Joel Riley; Rachel Turney
Victoria Counihan – Deputy Attorney General – DE Department of Justice

Guests: Priscilla Turgon – Project New Start; Brian Alleyne – Project New Start

Quorum Achieved.

Abbreviated Business Meeting. This was a special Executive Committee meeting to hear the appeal of Project New Start relative to the FY 17-18 RFP. Before the appeal hearing started the executive committee heard a request by DOL-DET director Stacey Laing for additional funds to support a work exchange requirement for new contracts.

Ms. Laing asked the executive committee to allow an increase in spending from \$224,000 to \$374,000. Ms. Lang also asked that the board allow she and DWDB Executive Director William Potter to choose between the special projects fund and the gun violence mitigation fund as they see fit.

Mr. Potter said the executive Committee had to give him the authority to amend the guidelines to access that money.

John Chrzanowski Moved to allow Mr. Potter to amend the guidelines to access the money the additional \$150,000 to fund work experience. He also moved that Mr. Potter and Ms. Laing have the flexibility to use funds from either/or/and the special projects fund or the gun violence mitigation money.

Barry Crozier seconded the motion and the motion was unanimously approved.

Appeal Proceedings. A transcript of the appeal hearing and the abbreviated business meeting is attached.

John Chrzanowski chaired the appeal hearing.

Bill Potter recused himself from the appeal he had given Project New Start a charitable cash donation.

Project New Start asserted they had been mis-categorized during the RFP packet screening and their assignment to the construction category was inappropriate and they should have been assigned to miscellaneous category as they were a prison reentry program.

DWDB Deputy Director Robin McKinney - Newman said when she reviewed the RFP submission; the information provided reflected a construction skills program and not a prison reentry program.

Members of the panel asked questions of both Ms. McKinney--Newman and Ms. Turgon concerning the RFP process, the course descriptions, and the process for categorizing the submissions.

Vote. Andrea Guest moved that the appeal panel uphold the assignment of New Start into the construction category. Barry Crozier Seconded the motion. The panel voted unanimously.

Adjourned.